



GATEWAY
ADVENTIST CENTRE

PRACTICAL LEADERSHIP “PLANNING TOOLS”

Developed by **Gateway Training Centre**
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Team Members:

Date:

Instructions

- Work individually for 10 mins by answering the questions below.
- Then discuss in your group the answers and the reasons.
- Assign one person to report back to the group at large.

SCAN Module - Strengths

Q. If you (being a leader) are having a conversation with a seeker ...

- what would you say are 3 great things about *our* local church?
- what would you say are 3 great things about *the Seventh-Day Adventist* church in general?

Write down the 3 strengths that you will share. Think of the reasons why.

3 Great things about the our local church	3 Great things about the SDA church

SCAN Module - Improvements

Q. If you are having a conversation with a GOOD friend who is a SDA member and he knows that you are a leader of the local church ...

- what would you say are 3 most important things that we urgently need to improve about *our* local church?

Write down the 3 most important improvements that you will share. Think of the reasons why.

3 improvements about our local church	Reasons

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From the SI Analysis it is evident that we need a shared Spirit-led Vision for our church. Corporately as a church we need to have a common, agreed vision that we all can work towards.

People-group

Looking at the SI Analysis results ... which are the top three (3) people-group that the Lord has positioned our church to reach out to. The people-group that we can reach is largely dependent on the members having a burden for this group of people; the members are generally from the same background (like attracts like) and we have spiritual leaders willing to commit time in this area of need.

*For 10 mins think of the top 2-3 people-group and your reasons for this.
For the next 15 mins share this with the group. Is there a consensus of the top 2-3 people-group?*

People-group	Reasons

Close-loop Process

As a church what are we doing today, and what should we be doing to have a 'close loop' approach to soul-winning? Develop a close-loop for each people group for the next 25 mins.

Working in your Break Out Group on the following:

1. Spend 15 mins to review the *People-group* and *Close-loop* approach. Is this truly what we are doing today? Check our own personal diary and how much time do we spend with this people-group each week? What part of the close-loop that is broken or not happening? .
2. Spend more time on *looking in the future* ... What would the church look like in 3 years if we are able to reach this people group? If it is 3 years on, what would our local church look like?

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My Personal Vision

Q. Consider and reflect carefully and write down your 'FIRST CUT' ... then keep it in your Bible and prayer over regularly

- What would like to have achieve in 5 years in the various areas?
- Who is the people-group God has prepared you to serve in?
- What makes you and / or your family most happy about?
- Why do you value most?
- What areas do you want to develop in?

Within 5 years I would achieve / focus on ...

Area	2 to 3 'bullet points'
Spiritual health	
Ministry - people-group	
Wellness & Health	
Family	
Finance	
Career / Studies	
Experience	
Learning (Self Development)	
Hobbies / Travel	
Living Location	

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- Work individually for 10 mins by answering the questions below.
- Then discuss in your group the answers and the reasons in the next 20 mins.
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Keywords / Short Phrases

Q. If you, being a leader that is looking into the future (next 3 years) for your local church

- What are 5 keywords that *our* local church is all about?
- Thinking through carefully why you choose those keywords?

Write down the 5 keywords that you will share. Think of the reasons why.

Keywords	Why?

Refine It Together (20 mins)

Q. Share and discuss with your team members and select the top 3-5 common keywords in your group. Assign someone to share it on behalf of the group.

Write down the 3 - 5 most important keywords for your group to share. Think of the reasons why.

Keywords	Reasons

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Look three (3) years in advance into the future Church Business Meeting Report

Q. Imagine you being a leader and today is the Future Church Business Meeting (3 years ahead) and is presenting a report of what has been accomplished in the last three years ... what is in your report?

What would you report on ... (example below but not confined to these areas):

Area	Accomplished
People-groups attending?	
What is the church like?	
What is the culture like?	
What would the church had celebrated? Milestones?	
What is still work in progress?	

Sample Worksheet for Refining the Vision / Values (e.g. second or third year review):

In January 2003 as a core group we worked on the values, vision and outcomes as facilitated by Pastor. These are outlined below:

Vision (developed in Jan 2003)

To provide a focal point in the city where young people can get to know about Jesus Christ and the Everlasting Gospel, through the friendship and role modeling by the disciples of Jesus Christ.

Values (developed in Jan 2003)

<i>Bible Based</i>	<i>Beliefs and practices are founded on the Bible</i>
<i>Christ-Dependent</i>	<i>Not I but Christ</i>
<i>Seeker Oriented</i>	<i>Passionate about reaching seekers</i>
<i>Discipleship modelling</i>	<i>Dedicated to a mentoring philosophy</i>
<i>Open Communication</i>	<i>Transparent in communication</i>
<i>Ownership</i>	<i>We accept personal accountability</i>

Outcomes (developed in Jan 2003)

- *Manage a smooth transition with mother church*
- *Plant a new church in the City*

Working in your Break Out Group on the following:

1. Spend 15 mins to review the *Vision* and *Value* Statements. Are there people-groups that it is not covered? Are there any ministry direction not covered? What are some values that we hold on strongly and demonstrate in our actions, time and agenda? Are there any values that we need to reflect better? Does the vision and value statement reflect Gateway? Write up an updated Vision and Value Statement (if necessary).
2. Spend more time on *Outcomes* ... if you are at the 2006 Gateway Leadership Retreat and were to give a report in the following areas what would your report be?
 - Spiritual Level
 - Attendance (e.g. Care group, Worship, ASOC, Evangelism)
 - Growth Plans (e.g. baptism, new plant, training centre)
 - Next milestone (target)
 - Relationship with members, other SDA churches, university

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ACT Module – Barriers to Growth

Reviewing the 'Improvement List' and work on _____ in your team.

- Identify what are the root causes?
- What principles need to be in place to guide decision making?
- Do we have these principles identified and communicated?
- What actions must be in place for the next 90 days? Develop a table with three columns – Action Needed, By When and By Who.

Team Members:

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Bringing it Together

We are at a cross-road of opportunity at our local church. The church has a willing membership that has an attitude of urgency to finish the work. We have good financial base and resources. We have the opportunity to make an impact of the work in our city/town and align resources to the mission of the church.

Individual Activity for **20 mins** - we have considered many ideas, direction and prayed for God's leading. In the next 20 mins walk around the room. With a post-it! Write down what you think (as the Lord impresses you) concerning some of the ideas, issues and direction.

Write down:

- your concerns for the church OR
- your reaction on these ideas OR
- your willingness to participate to see this idea being implemented.

Stick your post-it! to the board/paper.